

Top Tips for an Inclusive Meeting



Remember **not all disabilities are visible** and not everyone is comfortable disclosing



Make sure the **space is accessible** (space, lighting, sounds, smells, temperature)



Make sure everyone can be **seen and heard by everyone else**



Ensure there is **only one person speaking** at a time



Send round **actions/discussion points** after

Search '**meeting accessibility guide**' on Compass to find more tips.

disability@rnli.org.uk

**DISABILITY
NETWORK**

SUPPORT FOR **EVERYONE** AFFECTED BY DISABILITY



Lifeboats